



## **IDPC Appointment Cancellation/No Show Policy**

Due to the nature of longer appointment times and our flexible schedule to meet the needs of our members, we ask that you call the office as soon as possible to cancel or reschedule your appointment. Please review our cancellation/no show policy:

- \* We require a 24 hour notice for all rescheduled or cancelled appointments.
- \* We reserve the right to charge for any 'no call/no show' appointments.
- \* A \$25 fee will be immediately charged to your account for the above mentioned appointments.
- \* This policy covers all of our services at IDPC (including, but not limited to Dr Appointments, Massages, and Personal Trainer/Nutritionist Sessions).
- \* To cancel your membership we require 30 days advance notice.
- \* If you cancel your membership, our re-initiation fee is \$250. We do not like to see our members leave, so we will work with you to help you stay.

We appreciate that emergencies can occur and we will waive these fees for extenuating circumstances.

I have read and understand the IDPC Appointment Cancellation/No Show Policy and agree to its terms.

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Patient/Legal Guardian Signature

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Relation to Patient

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Printed Name

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Date